



# Conference Prospectus

# ace 2024

Conference & Exhibition  
Adelaide 17-19 November

**Welcome to the AuSAE Conference and Exhibition (ACE): the premier annual event that brings together the largest gathering of association professionals.**

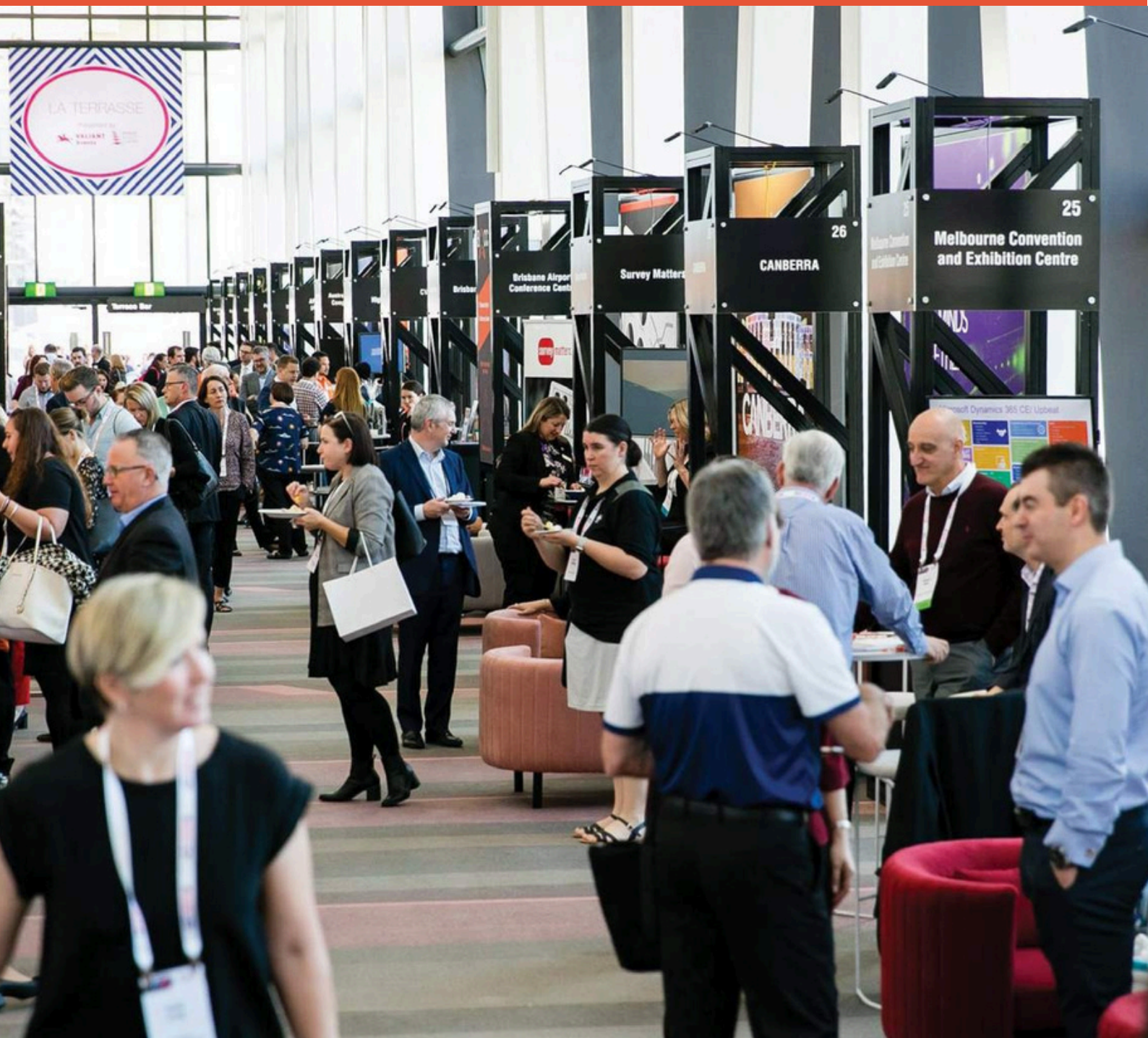
By combining key decision-makers from across the association sector with the highest calibre speakers, this event creates a platform for transformative conversations, innovative brand presentations, and the opportunity to make a difference. If you attend just one event this year, let it be the AuSAE Conference and Exhibition (ACE).



# BE PART OF THE ACE 2024 COMMUNITY

ACE 2024 will feature an exhibition concept created to facilitate great conversations, provide networking opportunities and reveal the whole ACE community. We want our partners and exhibitors to continue to feel a part of the conference.

The design and layout, created by our Exhibition Partner Outstanding Displays, ensures the pods are functional and maximise brand exposure, whilst complementing the venue's features with selected structures and tailored floor plan.



# THE ASSOCIATION SECTOR IS BUILT ON RELATIONSHIPS.

Attend ACE to build these relationships and make great connections.

- ▶ Build brand awareness
- ▶ Reach key decision-makers
- ▶ Enhance your professional relationships



- ▶ ACE has become known as the largest gathering of key association decision-makers in Australia, giving you an unparalleled opportunity to showcase your brand.
- ▶ By aligning your brand with ACE, you are aligning yourself with the peak society for leaders in the association sector, the only not-for-profit organisation representing associations.
- ▶ Our community includes over 11,000 individuals working in predominantly professional associations and industry bodies. ACE gives you direct access to these Association leaders from across Australia and New Zealand.

# WHY PARTNER WITH THE AUSAE CONFERENCE AND EXHIBITION?

**Did you know there are over 40,000 economically significant not-for-profit organisations in Australia who spend well over \$70 billion per annum?**

## Reach key decision makers

Our membership community includes over 11,000 individuals working in predominantly professional associations and industry bodies. ACE gives you direct access to these Association leaders from across Australasia.

## Enhance & build personal relationships

The association sector works on relationship building. Attend ACE to build these relationships and make great connections.

## Build brand awareness

Creatively showcase your brand's profile and expose your brand to over 350 industry professionals.

## Gain a competitive advantage

By aligning your brand with ACE, you are aligning yourself with the peak society for leaders in the association sector, the only not-for-profit organisation representing associations. Through our extensive networks, ACE has become the largest gathering of association professionals in Australia, giving you an unparalleled opportunity to showcase your brand.

**75%** of the AuSAE Conference delegates are CEO's, Executive Directors, and high level managers

**Over 20 industry leaders** will present across 2.5 days and 3 streams

**ace** 2024  
Conference & Exhibition



# ACE 2024 Exhibition

## Join the AuSAE ACE 2024 Exhibition

Ready to showcase your organisation at the ACE 2024 Exhibition? Booking your booth has never been easier, and we're here to make sure everything is smooth and stress-free for you.

### Here's how it works:

1. **Book Your Booth:** Choose your spot and we handle the rest.
2. **Send Us Your Artwork:** Just email us your design for the custom banner, and we'll print it for you.
3. **Bring Your Goodies:** Pack up your giveaways and goodies, and bring them to share with attendees.

### What's included:

- **Premium-Built Booth:** Your booth will be built and ready for you when you arrive; no setup required.
- **Furniture:** We provide tables and chairs, so you don't have to worry about them.
- **Custom Banner Printing:** Your booth will feature a professionally printed banner.

Screens are available at an additional cost. Please note pull-up banners are not permitted.

### Exciting Engagement and Activation Opportunities Available!

Create unforgettable experiences and connect with attendees through our amazing brand activation options!

Imagine your brand at the centre of the action with:

- **Stream Sponsorships:** Engage attendees with your brand as they attend live educational sessions.
- **Zone Sponsorships:** Create a branded space where attendees can network and connect, relax and unwind.
- **Snack Sponsorship:** Keep attendees energised with snacks featuring your branding.
- **Charging Stations:** Help attendees stay powered up with branded charging stations.
- **Onsite Engagement Activities and Performances:** Wow the crowd with fun, memorable activities.

We've got engagement opportunities to fit every budget. Let's chat and find the perfect match for your brand.

### Secure your spot now and let us do the heavy lifting!

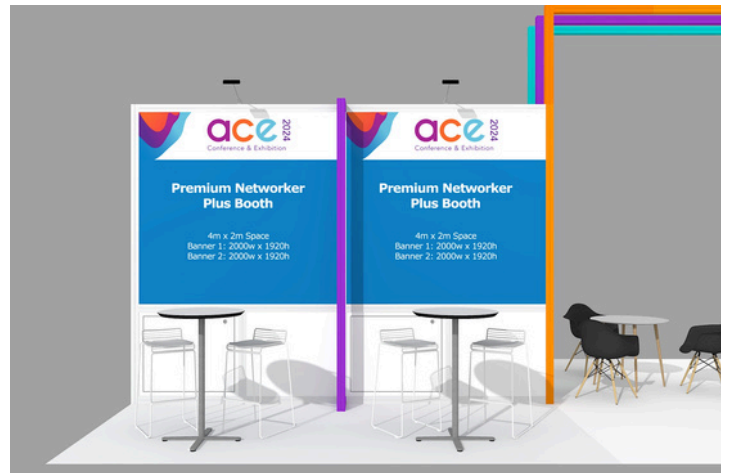


# Exhibition Booth Options

## Premium Networker Plus Booth - \$12,000

### Each space includes:

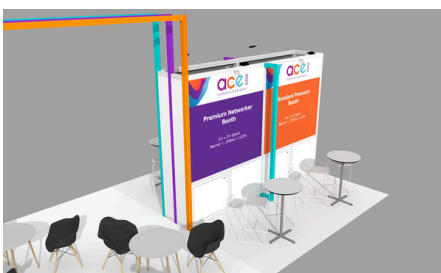
- ▶ Two 2m x 2m premium booths and networking area, including furniture package and two custom banners (2000w x 1920h) with printing.
- ▶ Three (3) full representative exhibitor registrations, including access to all social functions.
- ▶ Six (6) complimentary guest registrations for your approved clients currently working in an association or not-for-profit organisation (NFP).
- ▶ Additional exhibitor registration on application.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Premium Networker Booth - \$8,000

### Each space includes:

- ▶ One 2m x 2m premium booth and networking area, including furniture package and a custom banner (2000w x 1920h) with printing.
- ▶ Two (2) full representative exhibitor registrations, including access to all social functions.
- ▶ Four (4) complimentary guest registrations for your approved clients currently working in an association or not-for-profit organisation (NFP).
- ▶ Additional exhibitor registration on application.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.

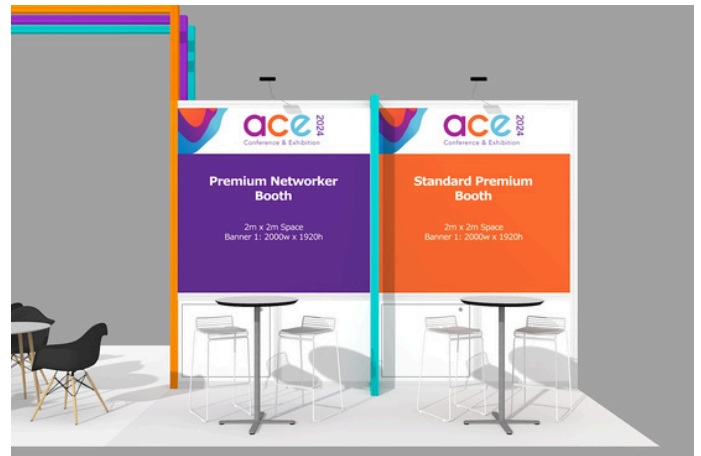


# Exhibition Booth Options

## Standard Premium Booth - \$6,500

### Each space includes:

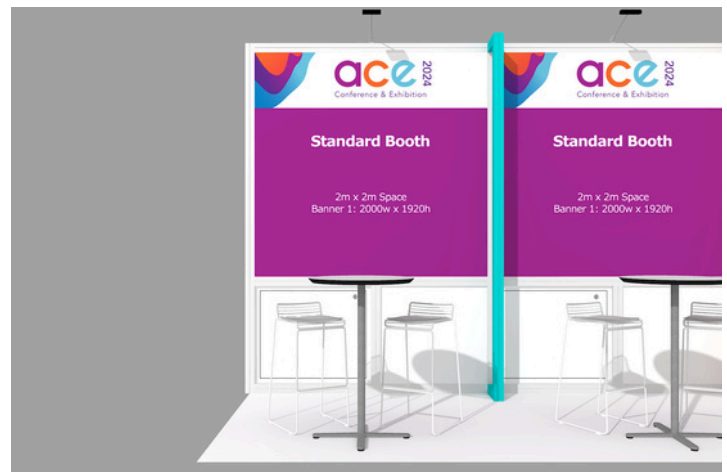
- ▶ One 2m x 2m premium corner booth (part of a cluster, no networking area), including furniture package and a custom banner (2000w x 1920h) with printing.
- ▶ Two (2) full representative exhibitor registrations, including access to all social functions.
- ▶ Two (2) complimentary guest registrations for your approved clients currently working in an association or not-for-profit organisation (NFP).
- ▶ Additional exhibitor registration on application.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Standard Booth - \$5,000

### Each space includes:

- ▶ One 2m x 2m standard wall booth, including furniture package and a custom banner (2000w x 1920h) with printing.
- ▶ One (1) full representative exhibitor registration, including access to all social functions.
- ▶ Additional exhibitor registration on application.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



# Engagement Opportunities

## CEO Stream Sponsor - \$10,000

As the CEO Stream Sponsor, the below benefits will be provided to you:

- ▶ Branding rights for your stream room.
- ▶ MC the sessions held in the room (guidance notes supplied).
- ▶ Two (2) full registrations, including access to all social events.
- ▶ Two (2) guest registrations for your approved clients currently working in a not-for-profit organisation.
- ▶ Verbal acknowledgment as a partner by the MC from the session stage at open and close.
- ▶ Introduce all sessions in your chosen session room, making sure you have plenty of time to build rapport with the delegates and raise your profile.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Stream Sponsor - \$5,000

As an ACE Stream Partner, the below benefits will be provided to you:

- ▶ Branding rights for your stream room.
- ▶ MC the sessions held in the room (guidance notes supplied).
- ▶ One (1) Full registration, including access to all social events.
- ▶ Verbal acknowledgment as a partner by the MC from the session stage at open and close.
- ▶ Introduce all sessions in your chosen session room, making sure you have plenty of time to build rapport with the delegates and raise your profile.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Keynote Speaker Sponsor - Price on Application

As a Keynote Speaker Sponsor, the below benefits will be provided to you:

- ▶ Branded Event Recognition – The keynote speaker address will be referred to in all material as the “Keynote Speaker sponsored to you by Your Company Name Here”
- ▶ Opportunity to recommend keynote speaker options within the sponsorship cost range.
- ▶ Opportunity to introduce the keynote speaker.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



# Engagement Opportunities

## Meeting Zone Sponsor - \$8,000

AuSAE is offering you the opportunity to customise the Meeting Zone to attract visitors and increase the delegate experience. As the Wellness Sponsor, the below benefits will be provided to you:

- ▶ Branding rights for the Meeting Zone, which is an 8m x 8m space for people to meet up and network.
- ▶ Two (2) full representative exhibitor registrations, including access to all social functions.
- ▶ Two (2) complimentary guest registrations for your approved clients currently working in an association or not-for-profit organisation (NFP).
- ▶ AuSAE to organise Meeting Zone furniture and lighting to the maximum value of \$1,500.
- ▶ Verbal acknowledgment as a partner by the MC from the session stage at open and close.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Wellness Zone Sponsor - \$6,500

AuSAE is offering you the opportunity to customise the Wellness Zone to increase the delegate experience. As the Wellness Sponsor, the below benefits will be provided to you:

- ▶ Branding rights for the Wellness Zone, which is a 8m x 3m area for people to relax, get a massage or run a morning wellness session.
- ▶ Two (2) full representative exhibitor registrations, including access to all social functions.
- ▶ Two (2) complimentary guest registrations for your approved clients currently working in an association or not-for-profit organisation (NFP).
- ▶ Verbal acknowledgment as a partner by the MC from the session stage at open and close.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Happy Hour Sponsor - \$6,500

As the Happy Hour Sponsor, which covers the food and beverages, the below benefits will be provided to you:

- ▶ Room for standing displays (provided by sponsor).
- ▶ Verbal acknowledgment as a sponsor by the MC.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



# Engagement Opportunities

## Charging Station Sponsor - Price on Application

As the Charging Station Sponsor, the below benefits will be provided to you:

- ▶ Room for standing displays (provided by sponsor).
- ▶ Collaboration on the design of the charging station platform.
- ▶ Verbal acknowledgment as a sponsor by the MC.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Snack Sponsor - Price on Application

As the Snack Sponsor, the below benefits will be provided to you:

- ▶ Room for standing displays (provided by sponsor).
- ▶ Collaboration on the design of the snack station.
- ▶ Verbal acknowledgment as a sponsor by the MC.
- ▶ Your name, logo and a 50 word listing will be on the website, app and all promotional material.



## Activation Add-on - Price on Application

People are inspired to think differently when:

- They hear stories from others.
- They engage with those in the same industry that they can relate to.
- They stimulate the creative side of their brain.
- They play. Play brings joy and it's vital for problem-solving.
- They seize the opportunity to interact with association professionals in a fun setting.

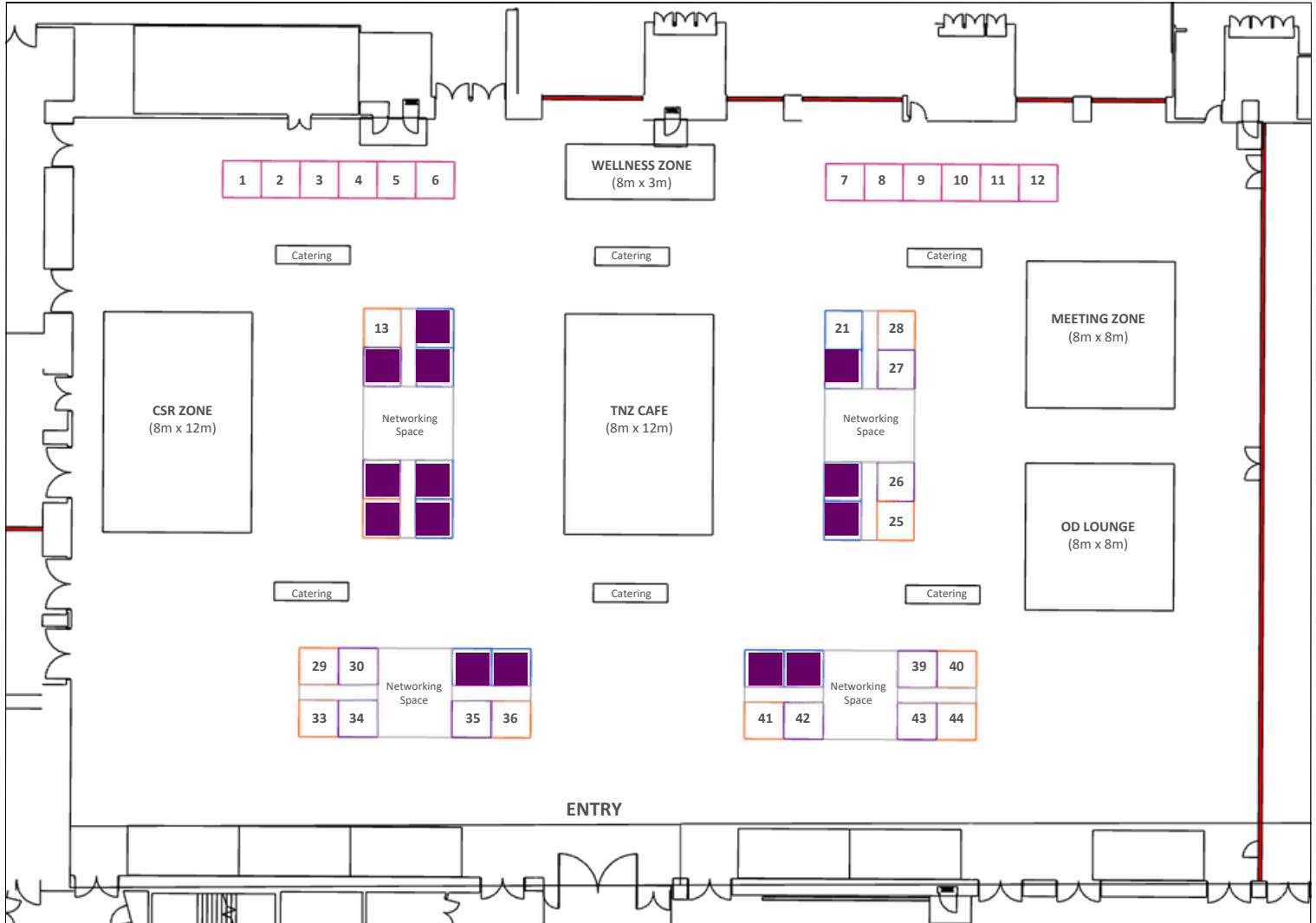
Host a giant Connect Four game, or perhaps a DIY craft table, and maybe even treat them to mini massages. Other ideas include a gelato bar, water refill station, juice bar, photo booth and more.

Let's chat about the possibilities and best alignment for your brand.








# Exhibition Room

## ACE 2024 Floor Plan



### DISCLAIMER

The catering stations are indicative only and subject to venue confirmation.

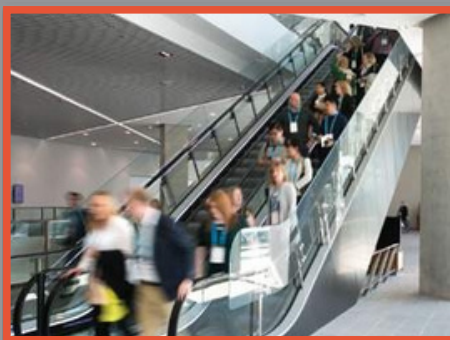
-  Premium Networker Plus Booth
-  Premium Networker Booth
-  Standard Premium Booth
-  Standard Booth
-  Sold

# ACE 2023 Attendance Sample List

.au Domain Administration Ltd  
Accommodation Link  
Accor Capitaland Hotels  
Accredify  
ACNEM  
ACT Law Society  
Actuaries Institute  
Adelaide Convention Centre  
Adelaide Expo Hire  
Advanced Manufacturing Growth Centre  
Aged & Community Care Providers Association  
ANZACATA  
Apprentice Employment Network NSW ACT  
Arinex Live  
ARITA - Australian Restructuring Insolvency & Turnaround Association  
Art of Mentoring  
ASI, the developers of iMIS  
Association of Consulting Surveyors  
Association of Heads of Independent School of Australia (AHISA)  
Association Of Rotational Moulders Australasia  
Attention Experts  
Auckland Convention Bureau  
AUSactive  
AusIMM  
Aust. Institute of Landscape Architects  
Australasian Railway Association  
Australasian Society For Ultrasound In Medicine  
Australasian Society of Association Executives  
Australasian Sonographers Association  
Australian Airports Association  
Australian Association Of Psychologists  
Australian Association Of Social Workers  
Australian Boarding Schools Association  
Australian Business Events Association



Australian Cabinet and Furniture Association  
Australian Chamber Of Commerce And Industry  
Australian College of Mental Health Nurses  
Australian College Of Midwives  
Australian Computer Society  
Australian Construction Industry Forum  
Australian Dental Association  
Australian Diabetes Educators Association  
Australian Flexible Pavements Association  
Australian Food and Grocery Council  
Australian Information Security Association  
Australian Institute of Credit Management  
Australian Institute of Landscape Architects  
Australian Institute Of Medical & Clinical Scientists  
Australian Library And Information Association  
Australian Local Government Association  
Australian Medical Association  
Australian Podiatry Association  
Australian Private Hospitals Association  
Australian Rheumatology Association  
Australian Society for Microbiology  
Australian Traditional Medicine Society  
Australian Trucking Association  
Australian War Widows NSW  
Australian Women In Security Network  
Australian Cabinet & Furniture Association  
Avixa Inc.



Beaumont People  
Brisbane Convention & Exhibition Centre  
Brisbane Economic Development Agency  
Bus Industry Confederation  
Business Events Adelaide  
Business Events Victoria  
Business Events Wellington  
Cairns Convention Centre  
Canberra Business Chamber  
Canberra Convetion Bureau  
Canberra Rex Hotel  
Cancer Nurses Society of Australia  
Canegrowers  
Caravan Parks Association Of Queensland  
Causeis  
CEDA  
Chartered Accountants ANZ  
ChristchurchNZ Business Events  
Community Broadcasting Association Of Australia  
Congress  
Consumer Healthcare Products Australia  
COTA Australia  
Cox Purtell Staffing Services  
D2L Australia  
Darwin Convention Centre  
de.iterate  
Diabetes Australia  
Dietitians Australia  
Dome Hotels  
Early Childhood Australia  
East Hotel  
Educators SA  
Experience Gold Coast  
Finehaus  
Fundraising Institute Australia  
Genealogy SA  
Glue Up  
Gold Coast Convention & Exhibition Centre  
Governology  
Guild Insurance  
Higher Logic  
Housing Industry Association  
HR Assured  
Hyatt Hotel Canberra  
ICMS Pty Ltd Pty Ltd  
independent Schools Australia  
IPAA NSW  
Institution Of Surveyors NSW  
Intense Sound and Vision  
Internal Medicine Society of Australia and New Zealand (IMSANZ)  
International Convention Centre Sydney  
Intuto  
Jobs Australia  
Law Council of Australia  
Local Government Managers Association  
Master Builders Association of the ACT  
Master Plumbers' Association Of Queensland  
Mayvin Global  
Mecure Canberra  
Melbourne Convention Bureau  
MemberBoat  
Millennium & Copthorne Hotels New Zealand

Moores Legal  
Motor Traders Association  
National Convention Centre Canberra  
National Rural Health Alliance  
National Wine Centre Of Australia  
New Zealand International Convention Centre  
Niug Asia Pacific  
Northern Territory Business Events  
Novotel Canberra  
Occupational Therapy Australia  
O'Neil Photographics  
Outdoors NSW & ACT  
Outstanding Displays  
Palliative Care Australia  
Pharmaceutical Society Of Australia  
Pixl8  
Planning Institute Of Australia  
Pointsbuild  
Primary English Teaching Association Australia  
Professional Advantage  
Public Relations Institute of Australia  
QT Canberra  
Queensland Justices Association  
Queensland Law Society  
RACV Club & Resorts



ReadyMembership  
Recruitment Consulting & Staffing Association  
Reinsw  
Renal Society Of Australasia  
Revise Recruitment  
Richmond Fellowship  
RIMPA Global  
Rotorua Energy Events Centre  
Roundbox Consulting  
Royal Australasian College of Surgeons  
Royal Australian College of General Practitioners  
Rural Doctors Association Of Australia  
SA Catholic Primary Principals Association  
SA Science Teachers Association  
Science Teachers Association Of Victoria  
SkillsEquipped Ltd  
SkillsIQ Limited  
South Australian Science Teachers Association  
SPASA Australia & New Zealand  
Speech Pathology Australia  
Stockbrokers and Investment Advisers Association  
Strata Community Association  
Survey Matters  
Swim Coaches & Teachers Australia  
Swimming Pool and Spa Association  
Tākina Events  
Te Pae Christchurch Convention Centre  
The Association Specialists  
The Law Society of South Australia  
The Pharmacy Guild Of Australia  
Think: Insight & Advice  
Tourism New Zealand  
Unravelling Red Tape  
Visit Sunshine Coast  
VisitCanberra  
Voyages Ayers Rock Resort  
Webcastcloud Pty Ltd  
Willinga Park  
Zadro

# Program at a Glance

## Welcome - Sunday, 17 November 2024

3:00 pm - 6:00 pm	Registration Opens
3:00 pm - 5:00 pm	Exhibitor Bump in
5:00 pm - 7:00 pm	Pre-Conference Welcome Function
7:00 pm - 9:00 pm	Free Evening

## Monday, 18 November 2024

7:00 am - 5:00 pm	Registration Opens
7:30 am - 9:00 am	Breakfast - Invitation Only
8:30 am - 9:30 am	Exhibition Opens & Coffee
9:30 am - 10:30 am	Opening Plenary Session
10:30 am - 11:15 am	Morning Tea & Networking
11:30 am - 12:30 pm	Education Sessions
12:30 pm - 2:00 pm	Lunch & Exhibition
2:00 pm - 4:00 pm	Immersive Educational Experiences or Masterclass
6:00 pm - 9:00 pm	ACE Dinner
9:00 pm - late	ACE Supper Club

# Program at a Glance

## Tuesday, 19 November 2024

7:00 am - 1:00 pm

Registration Opens

8:30 am - 9:00 am

Coffee & Exhibition Opens

9:00 am - 10:30 am

Education Sessions

10:30 am - 11:15 am

Morning Tea & Networking

11:15 am - 1:00 pm

Education Sessions

1:00 pm - 2:00 pm

Lunch & Exhibition

2:00 pm

Exhibitor Bump Out

2:00 pm - 4:00 pm

Closing Plenary

4:00 pm - 5:00 pm

Conference Sundowners



# ACE 2024 Partner and Exhibitor Booking Form

Partnership	Investment (excludes GST)	Select
Premium Networker Plus Booth	\$12,000	
Premium Networker Booth	\$8,000	
Premium Standard Booth	\$6,500	
Standard Booth	\$5,000	
CEO Stream Sponsor	\$10,000	
Stream Sponsor	\$5,000	
Keynote Speaker Sponsor	Price on Application	
Meeting Zone Sponsor	\$8,000	
Wellness Zone Sponsor	\$6,500	
Happy Hour Sponsor	\$6,500	
Charging Station Sponsor	Price on Application	
Snack Sponsor	Price on Application	
Activation Add-On	Price on Application	



## Partner Details

<b>Organisation Name</b>			
<b>Booking Contact Full Name</b>			<b>Position</b>
<b>Address</b>	<b>State</b>	<b>Post Code</b>	
<b>City Country</b>			
<b>Email</b>	<b>Work Phone</b>		
<b>Mobile</b>			

Please write your booth fascia name (30 characters)

Please indicate your booth preferences

Please attach your logo and 50 words about your business for ACE promotional use in return email along with this form

**Total Payable (AUD): \$** Excludes GST

- EFT: Westpac Bank BSB: 033039 Account No: 546669. Name: Australasian Society of Association Executives
- Phone: Call +61 1300 764 576 to pay via Credit Card
- Fax or email: form back to +61 7 3319 6056 / info@ausae.org.au with your credit card details:

Credit Card:  Mastercard  Visa Card

Card Number:  CSV:  Expiry Date:

Cardholders Name:  Signature:

# ACE 2024 Partner and Exhibitor Booking Terms and Conditions

All partners and exhibitors must agree to the following terms and conditions for sponsoring and/or exhibiting at the 2024 AuSAE Conference and Exhibition (referred to as ACE), organised by the Australasian Society of Association Executives AuSAE (referred to as the organisers).

1. Confirmation of exhibition and/or sponsorship can only be made upon receipt of a completed 'ACE Booking Form', agreeing to the Terms and Conditions outlined and a deposit.
2. If you have chosen an option that is already sold out, you will be contacted upon receipt of your 'ACE Booking Form' and deposit to arrange an alternate option acceptable to your organisation. Once a floor plan is available, we will assign Pods on a first-in, first-served basis.
3. The pod space is provided for use by a single exhibitor or partner and cannot be resold, shared or otherwise packaged, bundled or consolidated with other exhibitors, partners or suppliers without the prior written consent of AuSAE. This does not prohibit a company that ordinarily sells products from exhibiting that product as part of promoting its business but does prohibit intentional group buying or on-selling of AuSAE exhibition offers.
4. Cancellation of sponsorship or exhibition space must be received in writing on or before 30 September 2024. Cancellations received before 30 September 2024 will receive a refund of any monies received, less a \$1000.00 administrative fee. For cancellations received after 1 October 2024, AuSAE reserves the right to retain all monies unless a replacement sponsor can be found. While every reasonable precaution is taken, the organisers expressly decline responsibility for any loss or damage which may befall the person or property of the exhibitor from any cause whatsoever.
5. While every reasonable precaution is taken, the organisers expressly decline any loss or damage which may befall the person or property of the partner from any cause whatsoever. ACE Exhibitors and Partners are advised to take out adequate cover, especially Public Liability Insurance. Public Liability Insurance is not included in the pod or partnership cost. Exhibitors may be asked to provide a certificate of cover from their insurer or purchase public liability coverage from the organisers.
6. Exhibitors, Partners and their families are not eligible to enter any prize draws during ACE. Any Major Prize Draws are open only to those from not-for-profit organisations not exhibiting. Should a prize be won by an exhibitor, sponsor or a family member of an exhibitor or partner, it will be re-drawn.
7. If the organisers cannot hold the 2024 AuSAE Conference and Exhibition (ACE) due to acts of God, government or other events beyond our control, partners and exhibitors will receive a proportionate refund of any monies available after fixed costs have been met. The organisers are not responsible for any further costs incurred by partners and exhibitors in connection with the event.
8. Partners and exhibitors are responsible for providing artwork, logos and text as relevant by the due dates. The organisers take no responsibility for publishing artwork, logos or text received after the due date or in an incorrect format.
9. Partners and exhibitors will receive an information pack containing due dates, requirements and other information after the 'ACE Booking Form' and payment have been received.
10. Respective sponsors will receive a copy of the consenting conference delegate list with permission for one pre-conference communication (includes emails for participants who opt-in and are subject to privacy laws) on 8 November 2024.
11. Partners and exhibitors must provide desired guest contacts before 1 September 2024 for review. A guest registration link will be provided to eligible exhibitors. For any guest registrations received after this date, AuSAE cannot guarantee ticket availability.
12. The organisers reserve the right to amend the ACE sponsorship and exhibitor program to benefit the partner and/or the event. Every effort will be made to maximise partner benefits as well as delegates' experience.
13. Selection of partners and exhibitors will be based on their ability to meet event requirements and offer innovative solutions. The organisers reserve the right, at their absolute discretion, to deny any offer of partnership.
14. Should an exhibitor or partner or its related entities engage in actions or behaviour likely to adversely impact AuSAE, its members, suppliers or partners then AuSAE may without prejudice terminate this agreement and/or revoke all rights of the partner or exhibitor under this or any other agreement with AuSAE at its discretion and without recompense. This includes offering a service or product similar to that provided by AuSAE, its members, suppliers or partners without the prior written consent of AuSAE.
15. All Budget replacement items are costed at 'at cost' and not 'rack' or 'industry' rates.
16. If the sponsor increases their service prices or product specifications before fulfilling their ACE commitment the partner will honour the level of partnership and/or service delivery with the organiser at the rates agreed upon. i.e. the organiser will not be affected in any negative financial way due to a partner changing service prices or product specifications.
17. After a partnership has been accepted a reduction in partnership is considered a cancellation and will be governed by the organiser's partnership cancellation policy where a fee of 50% in cash of the partnership amount (whether a financial partnership or budget replacement partnership) will apply unless a suitable replacement venue or services can be found.
18. Partner and Exhibitor Registration Transferability: All registrations are transferable in full (i.e. no one-day passes are available) until 72 hours before the 2024 ACE opening. To transfer a registration the person must also be eligible for that registration category.
19. The registrations advised throughout the document for not-for-profit clients are full registrations that include attendance at all ACE sessions, catered breaks, and social functions. AuSAE does not guarantee acceptance of this offer but will take responsibility for making the offer and organising registrations if NFPs accept the offer.

**I agree to the above booking terms and conditions and am authorised to sign on behalf of organisation:**

NAME:

SIGNATURE:

DATE:

WITNESS NAME:

SIGNATURE:

DATE: